

**Fairfield City School District:  
Excellence, preparation for life, opportunities for all!**

**BOARD OF EDUCATION MEETING AGENDA**

**February 15, 2024**

**REGULAR SESSION 6:30 PM  
CATHERINE D. MILLIGAN COMMUNITY ROOM  
FAIRFIELD SENIOR HIGH SCHOOL**

---

CALL TO ORDER

ROLL CALL

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding-Miller**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Napier**

PLEDGE OF ALLEGIANCE – Jerrilynn Gundrum

PRESENTATIONS/RESOLUTIONS

- A. Renaming of the Performing Arts Center – Lance Perry
- B. Pathways to the Future – Mandy Aug
- C. Hope Squad Update – Matt Crapo

COMMUNICATION

This is the portion of the meeting where you are invited to share your thoughts with the Board. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty (30) minutes of public participation may be permitted at each meeting. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

- A. Personnel – Professional
  - 1. Resignations
    - a. Glenna Klei, Compass, Intervention Specialist  
(effective April 1, 2024; for retirement purposes)
    - b. Kareem Sanders, Senior High, Assistant Principal  
(effective end of the day June 30, 2024; for personal reasons)
  - 2. Unpaid Leaves of Absence
    - a. Tricia Bou, West, RN  
(effective for .75 of the day on January 17, 2024; for personal reasons)

- b. Renae Stanger, South, 1<sup>st</sup> grade  
(effective February 14, 2024 through March 14, 2024; for childrearing purposes)
- c. Alexis Trentman, Creekside, 8<sup>th</sup> grade Math  
(effective December 7, 2023 through December 14, 2023; for childrearing purposes)

3. Employment

- a. Extracurricular(s) 2023-2024

**Senior High**

Jennifer Carroll, Volleyball, Assistant Boys  
 Jacob Creamer, Baseball, Assistant 50%  
 Kyle Gray, Lacrosse, Varsity, Boys Assistant Coach  
 Rodney Hubbard, Weight Room Supervisor, 2/3  
 Catherine Hudson, Volleyball, Assistant Boys  
 Emily Quigley, Softball, Assistant  
 Joseph Shellman, Basketball, Assistant Boys 40%  
 Joseph Shellman, Basketball, Sophomore Boys  
 Whitney Swinerton, Tennis, Boys  
 Richard Urmie, Lacrosse, Girls Assistant Coach

**Freshman**

Mark Jarvis, Volleyball, Boys  
 Emily Quigley, Softball 70%

- b. Substitute Teacher 2023-2024

Emma Skirvin

(All recommendations are for the 2023-2024 school year at a rate of \$125 per day.)

- c. Volunteers - Coaching 2023-2024

Ciji Davis  
 Chad Reed  
 Kayla Wooton

(The above-noted person is recommended for approval as volunteer coach for the 2023-2024 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding-Miller**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Napier**

**President declares motion \_\_\_\_\_.**

**B. Personnel – Support**

**1. Resignation**

- a. Emma Skirvin, Creekside, Educational Assistant  
(effective the end of the day February 9, 2024; for personal reasons)

**2. Unpaid Leaves of Absence**

- a. Zahanara Ahmed, Freshman, Educational Assistant  
(effective March 6, 2024 through March 15, 2024; for personal reasons)
- b. Derinda Barnes, West, Educational Assistant  
(effective January 29, 2024; for personal reasons)
- c. Gary Bashford, Freshman, Custodian  
(effective February 2, 2024 through May 14, 2024; for personal reasons)
- d. Barbara Vaughn, Crossroads, Educational Assistant  
(extension of unpaid leave of absence effective February 4, 2024 through March 7, 2024; for personal reasons)
- e. Donna Wolfe, West, Clerk IV  
(extension of unpaid leave of absence effective February 1, 2024 through February 12, 2024; for personal reasons)

**3. Employment**

- a. Dale Hamblin, Senior High, Custodian  
(effective February 14, 2024; previously temporary custodian; for a replacement position)
- b. Danielle Hoffman, West, Educational Support Assistant  
(effective January 29, 2024; for a replacement position)
- c. Erin Shaw, East, Educational Assistant  
(effective February 12, 2024; for a replacement position)
- d. Hadeel Zamel, Crossroads, Educational Assistant  
(effective February 5, 2024; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_ ; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley** \_\_\_\_\_ **Berding-Miller** \_\_\_\_\_ **Clark** \_\_\_\_\_ **Gundrum** \_\_\_\_\_ **Napier**

**President declares motion** \_\_\_\_\_.

C. Items for Board Discussion

- 1. Book Study – Board of Education and District Office Leadership Team
- 2. Student Wellness & Success Funds – Matt Crapo
- 3. Program of Studies – Mandy Aug

D. Other Items for Board Action

- 1. Recommend the approval of the following Board Policies:
  - a. IGDK – Interscholastic Extracurricular Eligibility
  - b. JECBC – Admission of Students from Non-Chartered
  - c. JEC – School Admissions
  - d. JN – Student Fees, Fines, and Charges
  - e. Resolution to Authorize OSBA to Review Policies in Light of HB 33 Legislative Changes
- 2. Recommend the approval of the Emergency Closing Plan for the Continuity of Learning.
- 3. Recommend approval of the following resolution:

WHEREAS the Fairfield City School District Board of Education wishes to advertise and receive bids for the purchase of one or more school buses.

Therefore, be it resolved the Fairfield City School District Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Boards’ behalf as per the specifications submitted for the cooperative purchase of two (2) school buses with the total cost of two hundred eight-five thousand seven hundred thirty-nine dollars (\$285,739).

- 4. Recommend approval of the 2024-2025 OHSAA Board of Education Resolution as follows:

WHEREAS, Fairfield City School District, District IRN number: 046102 of 4641  
Bach Lane, Fairfield, OH 45014, Butler County, Ohio

Has satisfied all the requirements for membership in the Ohio High School Athletic  
Association, a voluntary unincorporated association not-for-profit, and

WHEREAS, the Board of Education/Governing Board (“Board”) and its  
Administration desire for the schools with one or more grades at the 7-12 grade level  
under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF  
EDUCATION/GOVERNING BOARD that all schools listed on the reverse side of  
this card do hereby voluntarily renew membership in the OHSAA and that in doing so,  
the Constitution, Bylaws, Regulations and Business Rules of the OHSAA are hereby  
adopted by this Board as and for its own minimum requirements as it pertains to, but  
not limited to student-eligibility, coaching requirements, and administrative  
responsibility. Notwithstanding the foregoing, the Board reserves the right to raise the  
minimum standards as it deems appropriate for the schools and students under its  
jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board’s jurisdiction agree  
to conduct their athletics programs in accordance with the Constitution, Bylaws,  
Regulations, Business Rules, interpretations and decisions of the OHSAA and  
cooperate fully and timely with the Executive Director’s office of the OHSAA in all  
matters related to the interscholastic athletic programs of the schools. Furthermore,  
the schools under this Board’s jurisdiction shall be the primary enforcers of the  
OHSAA Constitution, Bylaws, Regulations, Business Rules and the interpretations  
and rulings rendered by the Executive Director’s office. The administrative head of  
these schools understand that failure to discharge the duty of primary enforcement  
may result in fines, removal from tournaments, suspension from membership and/or  
other such penalties as prescribed in Bylaw 11.

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding-Miller**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Napier**

**President declares motion** \_\_\_\_\_.

**TREASURER’S RECOMMENDATIONS AND REPORTS**

A. Recommend approval of the minutes of the following meetings:

- January 8, 2024 – Organizational & Special Meetings
- February 1, 2024 – Regular Work Session Meeting

B. Recommend approval of the financial reports for the month of January 2024.

C. Recommend approval of the 2023-2024 Amended Appropriations Resolution.

## D. Recommend approval of the following donation:

1. A donation of \$500 from Anna and Lee Braam to the Fairfield High School Interact Club.

**Total donations for 2024: \$500.00**

## E. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
07400	Audiometer	Student Services
11052	Audiometer	Student Services
11053	Audiometer	Student Services
15653	Laptop	Technology
26719	Smartboard	Technology
33723	Icemaker	Freshman School
36867	Laptop	Technology
37094	Laptop	Technology
37119	Laptop	Technology
37140	Laptop	Technology
37203	Laptop	Technology
37211	Laptop	Technology
37388	Laptop	Technology
37673	Laptop	Technology
37682	Laptop	Technology
37734	Laptop	Technology
37770	Laptop	Technology
37788	Laptop	Technology
37792	Laptop	Technology
37969	Laptop	Technology
37995	Laptop	Technology
38067	Laptop	Technology
38164	Laptop	Technology
38171	Laptop	Technology
38187	Laptop	Technology
38239	Laptop	Technology
38257	Laptop	Technology
38345	Laptop	Technology
38793	Radio	Student Services
S10020	Laptop	Technology
S10029	Laptop	Technology
S10062	Laptop	Technology
S10140	Laptop	Technology
S10158	Laptop	Technology
S10172	Laptop	Technology
S10179	Laptop	Technology
S10212	Laptop	Technology

---

S10249	Laptop	Technology
S10256	Laptop	Technology
S10297	Laptop	Technology
S10301	Laptop	Technology
S10349	Laptop	Technology
S10491	Laptop	Technology
S10546	Laptop	Technology
S10548	Laptop	Technology
S10674	Laptop	Technology
S10690	Laptop	Technology
S10704	Laptop	Technology
S10817	Laptop	Technology
S10827	Laptop	Technology
S10847	Laptop	Technology
S10909	Laptop	Technology
S10942	Laptop	Technology
S10953	Laptop	Technology
S11065	Laptop	Technology
S11068	Laptop	Technology
S11138	Laptop	Technology
S11181	Laptop	Technology
S11205	Laptop	Technology
S11259	Laptop	Technology
S11628	Laptop	Technology
S11694	Laptop	Technology
S11758	Laptop	Technology
S11778	Laptop	Technology
S11951	Laptop	Technology
S11953	Laptop	Technology
S11957	Laptop	Technology
S12361	Laptop	Technology
S12440	Laptop	Technology
S12515	Laptop	Technology
S12528	Laptop	Technology
S12580	Laptop	Technology
S12695	Laptop	Technology
S12714	Laptop	Technology
S12850	Laptop	Technology
S12904	Laptop	Technology
S12963	Laptop	Technology
S13007	Laptop	Technology
S13026	Laptop	Technology
S13126	Laptop	Technology
S13198	Laptop	Technology
S13328	Laptop	Technology
S13491	Laptop	Technology
S13626	Laptop	Technology

S13667	Laptop	Technology
S13702	Laptop	Technology
S13793	Laptop	Technology
S13822	Laptop	Technology
S13845	Laptop	Technology
S13956	Laptop	Technology
S14162	Laptop	Technology
S14256	Laptop	Technology
S14320	Laptop	Technology
S14339	Laptop	Technology
S14342	Laptop	Technology
S14344	Laptop	Technology
S14369	Laptop	Technology
S14535	Laptop	Technology
S14562	Laptop	Technology
S14607	Laptop	Technology
S14620	Laptop	Technology
S14629	Laptop	Technology
S14869	Laptop	Technology
S14947	Laptop	Technology
S15099	Laptop	Technology
S15369	Laptop	Technology

- F. Recommend that the Board of Education adopt the following resolution for declaring transportation to be impractical:

WHEREAS the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it

RESOLVED that the Fairfield City School District Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of the following, payment-in-lieu of transportation.

<u>Student Names</u>	<u>Schools Selected &amp; Grades</u>	<u>Parents/Guardians</u>
Joseph Loeb	Hamilton Co. Math & Science, 6	Shakira Loeb

**Motion to accept the recommendations:** \_\_\_\_\_ ; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding-Miller**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Napier**

**President declares motion** \_\_\_\_\_.

**COMMITTEE REPORTS**

- A. Legislative Update – Jerrilynn Gundrum
- B. Butler Tech – Brian Begley
- C. Student Achievement – Abby Berding-Miller
- D. Parks and Recreation – Scott Clark
- E. Planning Commission – Billy Smith

**ANNOUNCEMENTS**

February 19, 2024 – Presidents’ Day, No School  
 February 24, 2024 – Father-Daughter Dance, 7:00 PM - 9:00 PM, Fairfield Senior High School Arena  
 March 7, 2024 – Board Meeting (Work Session), 6:30 PM, Compass Elementary, Cafeteria

**BOARD MEMBER COMMENTS**

**ADJOURNMENT**

**Motion to adjourn:** \_\_\_\_\_ ; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding-Miller**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Napier**

**President declares motion** \_\_\_\_\_.

**President adjourns meeting at** \_\_\_\_\_ **P.M.**